



Placement Services

Updated 9/9/21

Coordination of services:

Paige Pence
Adult Education Supervisor

Communication

The coordinator will request staff to retrieve employment information from advisory committee members once a year. Faculty members will add to the list as necessary and will email the list to the coordinator. In addition, each program will be required to complete at least 3 employer verification forms each fall.

The coordinator will compile the list and reach out to these employers. The coordinator will request information for the hiring process from each employer and a list of employment opportunities.

The instructors will touch base with employers. When an employment opportunity arises the coordinator/counselor will provide students with information via the employment board, email, or face to face communication.

Students will be encouraged to check the employment board weekly.

List of Employers

Automotive Technology:

Hughes Automotive
Molle's Chevrolet
Dale's Automotive
Odessa Diesel Repair

Practical Nursing:

Shirkey's Nursing and Rehabilitation Center
Meyer Care Center / John Knox Village
Lafayette Regional Health Center
Preferred Hospice
Phoenix Home Care
State of Missouri
St. Mary's Medical Center
Centerpoint
Villages of Jackson Creek
Ray County Memorial Hospital
Riverbend Heights Health and Rehabilitation
Western Missouri Medical Center

Collision Repair:

Gregg's Collision Repair
Maaco Collision Repair and Auto Painting
Withrow's Body Shop
Jennings Auto Body LLC
Warrensburg Collision

Culinary Arts:

Nalder's Catering
Shirkey's Golf Club

Industrial Welding:

Aerotek

Moenkhoff Welding and Repair
Central Plains Cement
Weitz Welding LLC
Pipefitters 533
Mueller Machine Works
Advanced Industries
KC Metal Works

Early Childhood Professions:

Little Steps Learning Center
Odessa R-7 School District
Lexington R-5 School District
Discovery Room Preschool
Lafayette CO C-1
Wellington - Napoleon R-9
Richmond R-XVI

Computer Maintenance and Networking:

Allegiant Technology
Lexington R-V School District
US Army Corps of Engineers
Geek Squad / Bestbuy

Building Trades:

Lexington Builders
JE Dunn Construction
Oetting Construction
Crossland Construction

Certified Nursing Assistant:

Shirkey's Nursing and Rehabilitation Center
Meyer Care Center / John Knox Village
Preferred Hospice
Phoenix Home Care
State of Missouri
Villages of Jackson Creek

Riverbend Heights Health and Rehabilitation
New Haven Living Center
Lutheran Good Shepherd Nursing Home

Phlebotomy:

Lafayette Regional Health Center
St. Mary's Medical Center
Centerpoint
Liberty Hospital
Quest Diagnostics
Western Missouri Medical Center
Truman Medical Center
American Red Cross

Counseling

Each student will have the opportunity to work with faculty, the counselor, and VRE to complete an updated resume. In addition, part of the curriculum will be dedicated to preparing students for the hiring process. This will include creating a resume, the application process and interview process. The counselor will coordinate to have a mock interview day so students can be provided with feedback and make corrections.

Each spring the coordinator of placement services will set down with each student to go over employment opportunities with the list of employers. The coordinator will provide the student with pertinent information on how to apply to interested employment opportunities. The coordinator will continue to work with students after graduation for placement if needed.

Placement Records

LLRTC will keep placement records in a Google Drive/HSA Share File and be shared with the appropriate staff. The placement records shall be kept per school year per program.

Annual Evaluation

The Leadership Team will evaluate the Completion, Placement, and Licensure information submitted to COE to evaluate the Placement Services offered to students.

Evaluation Results

Lex La Ray Technical Center will post the Completion, Placement, and Licensure information to the school's website at: www.lexlaray.com after the Leadership Team has evaluated the data.