



Placement Services

Updated 10/11/23

Coordination of services:

Paige Pence  
Adult Education Supervisor

## Communication

The coordinator will request staff to retrieve employment information from advisory committee members once a year. Faculty members will add to the list as necessary and will email the list to the coordinator. In addition, each program will be required to complete at least 3 employer verification forms each fall.

The coordinator will compile the list and reach out to these employers. The coordinator will request information for the hiring process from each employer and a list of employment opportunities.

The instructors will touch base with employers. When an employment opportunity arises the coordinator/counselor will provide students with information via the employment board, email, or face to face communication.

Students will be encouraged to check the employment board weekly.

## List of Employers

### Automotive Technology:

Universal  
Molle's Chevrolet  
Dale's Automotive  
Odessa Diesel Repair

### Practical Nursing:

Shirkey's Nursing and Rehabilitation Center  
Meyer Care Center / John Knox Village  
Lafayette Regional Health Center  
Preferred Hospice  
Phoenix Home Care  
State of Missouri  
St. Mary's Medical Center  
Centerpoint  
Villages of Jackson Creek  
Ray County Memorial Hospital  
Riverbend Heights Health and Rehabilitation  
Western Missouri Medical Center

### Collision Repair:

Gregg's Collision Repair  
Maaco Collision Repair and Auto Painting  
Withrow's Body Shop  
Jennings Auto Body LLC  
Warrensburg Collision

### Culinary Arts:

Nalder's Catering  
Shirkey's Golf Club

### Industrial Welding:

Aerotek

Moenkhoff Welding and Repair  
Central Plains Cement  
Weitz Welding LLC  
Pipefitters 533  
Mueller Machine Works  
Advanced Industries  
KC Metal Works

Early Childhood Professions:

Little Steps Learning Center  
Odessa R-7 School District  
Lexington R-5 School District  
Discovery Room Preschool  
Lafayette CO C-1  
Wellington - Napoleon R-9  
Richmond R-XVI

Computer Maintenance and Networking:

Allegiant Technology  
Lexington R-V School District  
US Army Corps of Engineers  
Geek Squad / Bestbuy

Building Trades:

Lexington Builders  
JE Dunn Construction  
Oetting Construction  
Crossland Construction

Certified Nursing Assistant:

Shirkey's Nursing and Rehabilitation Center  
Meyer Care Center / John Knox Village  
Preferred Hospice  
Phoenix Home Care  
State of Missouri  
Villages of Jackson Creek

Riverbend Heights Health and Rehabilitation  
New Haven Living Center  
Lutheran Good Shepherd Nursing Home

Phlebotomy:

Lafayette Regional Health Center  
St. Mary's Medical Center  
Centerpoint  
Liberty Hospital  
Quest Diagnostics  
Western Missouri Medical Center  
Truman Medical Center  
American Red Cross

## Counseling

Each student will have the opportunity to work with faculty, the counselor, and VRE to complete an updated resume. In addition, part of the curriculum will be dedicated to preparing students for the hiring process. This will include creating a resume, the application process and interview process. The counselor will coordinate to have a mock interview day so students can be provided with feedback and make corrections.

Each spring the coordinator of placement services will set down with each student to go over employment opportunities with the list of employers. The coordinator will provide the student with pertinent information on how to apply to interested employment opportunities. The coordinator will continue to work with students after graduation for placement if needed.

## Placement Records

LLRTC will keep placement records in a Google Drive/HSA Share File and be shared with the appropriate staff. The placement records shall be kept per school year per program.

## **Annual Evaluation**

The Leadership Team will evaluate the Completion, Placement, and Licensure information submitted to COE to evaluate the Placement Services offered to students.

## **Evaluation Results**

Lex La Ray Technical Center will post the Completion, Placement, and Licensure information to the school's website at: [www.lexlaray.com](http://www.lexlaray.com) after the Leadership Team has evaluated the data.